



Sonoma County Continuum of Care Board Meeting Meeting Minutes

October 27, 2021

1:00 -5:00 pm Pacific Time – Meeting held by Zoom

[Recording of Meeting](#)

1. Welcome and Introductions (0:03-:007)

- Ben Leroi, Continuum of Care (CoC) Board chair, called the meeting to order at 1:00 pm. Ben Leroi went over the agenda, clarified Zoom rules around public comment and Brown Act guidelines.
- Roll Call was taken:
 - *Present: Jennielynn Holmes, Catholic Charities of the Diocese of Santa Rosa; Chuck Fernandez, Committee on the Shelterless; Ben Leroi, Santa Rosa Community Health; Angela Struckmann, Sonoma County Human Services; Margaret Sluyk, Reach For Home; Alena Wall, Kaiser Permanente; Cheyenne McConnell, Youth Community Member; Don Schwartz, City of Rohnert Park; Lisa Fatu, Social Advocates for Youth; Bill Carter, Sonoma County Health Services; Ludmilla Bade, Lived Experience Representative; Stephen Sotomayor, City of Healdsburg Services; Kevin McDonnell, City of Petaluma*
 - *Absent: Kelli Kuykendall, proxy for Tom Schwedhelm, Supervisor Chris Coursey; City of Santa Rosa*

2. Agenda and Minutes Approval (00:08-00:16)

- Don Schwartz recommends adding an emergency item to discuss the Sonoma Applied Village Services (SAVS) project after staff reports.
- Board is also voting to approve the endorsement of the Regional Impact Council's Regional Action Plan goal of reducing unsheltered homelessness by 75% in the 9 Bay Area counties.
- The Homeless Management Information System (HMIS) Policies and Procedures and Lead Evaluation Plan will be moved to committee updates.

Chris Coursey arrived at this time.

Kelli Kuykendall arrived at this time.

Public Comment:

None at this time.

Margaret Sluyk motioned to approve the agenda with the addition of the SAVS item; approve minutes from 9/22/21 and 10/07/21; and the endorsement of Regional Action Plan; Chuck Fernandez seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor

Noes: None

Abstain: None

Absent: None

3. Standing Committee Updates (00:17-2:10)

- a. **Lived Experience Advisory Body:** Andrew Akufo presented. The prep group is still deliberating the LEAP application. Once approved, the application will then be open and dispersed through the community.
- b. **Coordinated Entry Advisory (CEA) Committee:** Jennielynn Holmes provided an update on the last CEA meeting. The committee has approved a draft of the Emergency Shelter Standards and have decided to re-release the Request for Proposals for the Coordinated Entry System operator. The Emergency Shelter Standards were reviewed and the Board directed staff to further refine the shelter intake policy with the implementation group. Jennielynn Holmes also provided an update on the Emergency Housing Vouchers work group.

Public Comment:

Gerry La Londe Berg

Don Schwartz motioned to direct staff to reissue Coordinated Entry RFP with no set budget, but instead include a budget proposal that organizations truly need to provide the appropriate level of service. Selected vendor will enter a contract with CoC, and the County if selected, for further accountability. Stephen Sotomayor seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor

Noes: Ludmilla Bade

Abstain: None

Absent: None

Public Comment:

Gerry La Londe Berg

Adrienne Lauby

Jennielynn Holmes motioned to approve the Shelter Standards to move forward with implementation by January 1, 2021; Kevin McDonnell seconds.

Kevin McDonnell made an amendment to look for further geographic equity and have 25% also include transfers to permanent supportive housing. Jennielynn Holmes accepted.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor

Noes: None

Abstain: Ludmilla Bade, not yet reviewed.

Absent: None

- c. **HMIS Data Committee:** Daniel Overbury-Howland presented on the HMIS committee meetings, the HMIS Policies and Procedures, and did not provide an overview of the HMIS Lead Evaluation Plan. The HMIS Lead Evaluation Plan was not included in the meeting packet due to staff error, this item will be reviewed at the next CoC Board meeting for approval. As recommended by the HMIS Data Committee, HMIS fee calculation is set for approval to be readjusted. This HMIS fees section will be incorporated in the HMIS Policies and Procedures and the CoC's Governance Charter.

Don Schwartz motioned to approve recommended HMIS Policies and Procedures; Angela Struckmann seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor

Noes: None

Abstain: Ludmilla Bade, not yet reviewed.

Absent: None

- d. **Strategic Plan Committee:** Stephen Sotomayor presented on three work groups: Coordinated System of Care, Housing Work Group, and the Increasing Income Work Group. A subgroup met to determine the potential contractors to assist in the Development of a Countywide Strategic Plan.

Stephen Sotomayor motioned to approve the recommendation to enter into contract with Project Homebase; Alena Wall seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor

Noes: None

Abstain: Ludmilla Bade, not yet reviewed.

Absent: None

4. 5 Minute Break (2:10-2:15)

5. Continued Committee Updates (2:15-2:55)

- e. **Charter & Policy Review Committee:** Don Schwartz presented on the committee's discussion of CoC Board composition. Looking for board approval on proposed board composition. Composition will be brought back to the Committee for further review.

Public Comment:
Eddie Campagnola
Gerry La Londe Berg

6. Board Direction on 2022 Consolidated Notice of Funding Availability (NOFA) (2:15-3:32)

Michael Gause, Ending Homelessness Team Manager, Dave Kiff, Interim Executive Director, and Chuck Mottern, Homeless Funding Coordinator presented on the options for Fall 2022 Consolidated NOFA for Local Homeless Programs.

Recused staff:

Lisa Fatu
Jennielynn Holmes
Margaret Sluyk
Chuck Fernandez
Ben Leroi

Don Schwartz to serve as temporary chair.

Michael Gause provided an overview of three potential funding scenarios for the FY 2022 Homeless Program NOFA.

Public Comment:
Gerry La Londe Berg
Gregory Fearon

Chris Coursey motioned to accept staff recommendations to roll over funding and focus remaining funding on Project Homekey, if Project Homekey does not need funding it will be brought back to board, and to use staff time to assess how data can be used to make recommendations; Kevin McDonnell seconds.

Ayes: Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Stephen Sotomayor, Bill Carter, Cheyenne McConnell, Kelli Kuykendall, Kevin McDonnell

Noes: None

Abstain: Ludmilla Bade

Absent: None

Recusals: Lisa Fatu, Jennielynn Holmes, Margaret Sluyk, Chuck Fernandez, Ben Leroi

7. Supportive Services Funding Framework for Project Homekey (3:33-3:41)

Dave Kiff, Interim Executive Director on potential supportive service funding framework for Project Homekey from HHAP 3. Staff is looking for a motion is to reserve funds for upcoming Project Homekey support services.

Public Comment:
Gerry La Londe Berg
Gregory Fearon

Kevin McDonnell motioned to approve the framework to reserve funds for upcoming Project Homekey supportive services; Chris Coursey seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor, Ludmilla Bade

Noes: None

Abstain: None

Absent: None

8. Staff Report (3:41-3:45)

Dave Kiff, interim Executive Director presented on safe parking NOFA responses for the Board of Supervisors which will be brought back to the CoC Board. SAY will also serve as intermediary for Youth Board stipends. Michael Gause, Ending Homelessness Manger, presented on potential upcoming funding decisions that may be brought back in December. There will also be encampment resolution funds released by the state with an application due in December.

Public Comment:

None at this time.

9. SAVS ESG-CV Deadline Emergency Item (3:45-3:54)

Don Schwartz presented on need to extend SAVS deadline for City of Sebastopol to consider site options.

Public Comment:

Adrienne Lauby

Don Schwartz motioned to approve extending site control deadline and permit deadlines for City of Sebastopol to consider SAVS Project to December 8, 2021; Kevin McDonnell seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Don Schwartz, Angela Struckmann, Alena Wall, Margaret Sluyk, Bill Carter, Lisa Fatu, Cheyenne McConnell, Kevin McDonnell, Stephen Sotomayor, Ludmilla Bade

Noes: None

Abstain: None

Absent: Chris Coursey

10. Word from the Street (3:55-4:00)

Ludmilla Bade presented on current status on the streets and the impact of winter storms and challenge for providers.

Public Comment:

Copperwoman Sasso

11. Review Agenda (4:00-4:04)

12. Board Member Questions and Comments (4:05-4:08)

13. Public Comment on Non-Agendized Items (4:08)

None at this time.

Meeting Adjourned at 5:03 PM