



SONOMA COUNTY
**HOMELESS
COALITION**

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: August 28, 2024, Sonoma County Homeless Coalition Board Meeting Agenda
Meeting Date: August 28, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report presents the August 28, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve August 28, 2024, agenda.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
August 28, 2024
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	8/28/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 7/24/24 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • CEA Committee ACTION ITEM: Approve the changes to the CE policies and procedures • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff Potential ACTION ITEM <ul style="list-style-type: none"> • Website update • HEART Team Information • MOU Between SCHC and Lead Agency • Racial Equity Work Next Steps 	Staff Report	Staff	
				1:25pm

6.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:00pm
7.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	2:10pm
8.	CoC Program Overview of the 2024-2025 CoC Competition Potential ACTION ITEM	Staff Report	Staff	2:20pm
9.	SCHC Charter Ad Hoc Update Potential ACTION ITEM	Board Chair Report	Staff/ Board Chair	2:50PM
10.	10-minute break			3:10pm
11.	Data Dashboard Presentation Potential ACTION ITEM	Staff Report	Staff	3:20pm
12.	Housing Inventory Count Potential ACTION ITEM	Staff Report	Staff	3:45pm
13.	Funding Priorities 2025 Potential ACTION ITEM		Board Chair	4:10pm
14.	Review Agenda for September Coalition Board Meeting Potential ACTION ITEM <ul style="list-style-type: none"> October Quarterly Membership meeting approval 	Staff Report for DRAFT Agenda	Board Chair	4:30pm
15.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:45pm
16.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org . Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers



**Sonoma County Homeless Coalition
Minutes Staff Report**

Item No: 2 (Consent Calendar)

Subject: Meeting Minutes 7/24/2024

Meeting Date: 8/26/2024

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@sonoma-county.org

SUMMARY

This staff report briefly summarizes the July 24, 2024, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the July 24, 2024, Sonoma County Homelessness Coalition Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from the 7/24/24 Sonoma County Homeless Coalition Board Meeting.



Sonoma County Homeless Coalition Board

Homeless Coalition Board Meeting Minutes

Wednesday, July 24, 2024

1:00 – 5:00 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

https://sonomacounty.zoom.us/rec/share/MLui54HIRB05ui1Pe69FzIYO9nsZI5B0JD_MI-e-7sh-aPMEmWw_ojRdQfyDsCc.8OFMzQz9Z630qTMd

Passcode: qSd2#W^0

Welcome and Roll Call Introductions (00:05:00 – 00:09:14)

Jennielynn Holmes called the meeting to order at 1:01 pm and went over the Zoom rules regarding public comment and Brown Act guidelines.

The new Homelessness Services Division Director, James Alexander, was introduced by Jennielynn Holmes, and welcomed by the HC Board.

Alea Tantarelli proceeded with roll call:

Present: Dennis Pocekay, City of Petaluma | Jennielynn Holmes, Catholic Charities | Natalie Rogers, City of Santa Rosa | Ben Leroi, Santa Rosa Community Health | Sean Hamlin, proxy for Chris Coursey, Sonoma County Board of Supervisors | Margaret Sluyk, Reach For Home | Chris Cabral, Committee on the Shelterless (COTs) | Angelica Smith, Tribal Seat | Rhonda Coffman, proxy for Martha Cheever, Community Development Commission | Chessy Etheridge, Sonoma Applied Village Services (SAVS) | Stephen Zollman, proxy for Una Glass, City of Sebastopol | Jackie Elward, City of Rohnert Park | Ron Wellander, City of Sonoma | Dannielle Danforth, West County Community Services | Salvina Norris, Sonoma County Indian Health Project (SCHIP) | Aaron Mello, Leap Board

Absent: Martha Cheever, Community Development Commission / LEAP | Cheyenne McConnell, TAY Representative | Una Glass, City of Sebastopol

A quorum was present.

1 - 4. Approval of Consent Calendar (00:9:18 – 00:20:18)

- Jennielynn Holmes, CoC Board Chair, presented the consent calendar items:
 1. 7/24/24 meeting agenda
 2. 6/26/24 meeting minutes

3. Summary of Follow-ups from Previous Meetings
4. Reports for Standing Committee Updates

- Jennielynn Holmes stated that the order of agenda items will be revised so that #10, ACCESS Sonoma and IMDT Presentation, will occur after the Consent Calendar, to better accommodate DHS Director Tina Rivera's schedule.
- Supervisor Coursey requests pulling Item #3, Summary of Follow-ups from the Previous Meeting, from the Consent Calendar to allow for a follow-up discussion on the youth and shelters matter.

- **Public Comment:** None
- Jennielynn Holmes mentioned that the Funding and Evaluation (F&E) Committee has requested direction from the Homeless Coalition (9hc) Board about prioritization of funding priorities, and acknowledged that this can be a discussion for a future agenda item. Dennis Pocekay suggests it would be helpful for the F&E committee if the item could be placed on the agenda for the forthcoming August 28, 2024 HC Board Meeting.
- **Motion:** Dennis Pocekay moves to approve the Consent Calendar, with the exception of Item 3, and with the understanding that agenda Item #10 will occur directly after the discussion of Item 3.

Second: Margaret Sluyk seconds the motion.

Abstentions or Objections: None.

Motion passes.

3. Summary of Follow-ups from Previous Meetings

- Michael Gause thanks Supervisor Coursey, his Chief of Staff Sean Hamlin, and Supervisor-elect Rebecca Hermosillo of Congressman Thompson's office for facilitating contact for Michael and Sean with representatives of the Family Youth Services Bureau in Washington, DC. Their discussion concerned Runaway Homeless Youth (RHY) funding provided around the country by the Family Youth Services Bureau, particularly the grant funding for the Coffee House for youth under 18, which was the only shelter of its kind in Sonoma County
With the closure of Social Advocates for Youth (SAY), youth have been showing up at adult shelters, but cannot be admitted due to licensing regulations specifying that adult shelters may only serve age 18 and up.

The trustee and bankruptcy court for Social Advocates for Youth (SAY) still retain that contract. Should the contract be relinquished to the Family Youth Services Bureau, another organization could step up and take on the contract (about \$250,000 - \$300,000) to provide youth services, if they have a facility and the appropriate licensing.

Once information about this opportunity is disseminated to providers, Michael Gause would be happy to be the point person and work with the interested party and Supervisor Coursey's office to determine next steps. In the short-term, however, youth can only be admitted to licensed shelters, with the closest one being Larkin Street Youth Services in San Francisco.

Supervisor Coursey invites participants in this meeting to help spread the word to any potential grantees who may have an interest in assuming the contract.

- **Public Comment:** None
- **Motion:** Supervisor Coursey moves to approve the "Summary of Follow Ups from Previous Meetings." Natalie Rogers seconds.

Objections or Abstentions: None

Motion passes.

(Please note: Agenda Item #10 is moved up in order to accommodate DHS Director Tina Rivera's availability.)

10. Access Sonoma and IMDT Presentation (00:20:23 – 02:03:35)

- DHS Director Tina Rivera presented a comprehensive slide tutorial illuminating the background, history, function, collaboration and governance of the Accessing Coordinated Care and Empowering Self Sufficiency (ACCESS) Sonoma initiative, and corresponding Interdepartmental Multidisciplinary Team (IMDT).

As highlighted in the presentation, a feature of ACCESS Sonoma includes employing IBM Watson Care Manager integrated data collection and reporting hub systems to enhance case management, information-sharing, and coordination across County departments in an effort to strengthen the safety net and improve access to overall services and support for clients.

Cohorts were created across departments to address specific client issues held in common, forming the IMDT, with the intention of lessening silos, strengthening the safety net, and integrating care management to improve access to overall support services and optimize outcomes for clients.

Working in concert, impending needs can be identified and triaged amongst the cohorts, allowing for planning and budgeting for future appeals to the Sonoma County Board of Supervisors, or to State and Federal agencies for resolution.

Director Rivera also described the Project Homekey Cohort, which provides support to all Homekey projects across the county, as approved by the Sonoma County Board of Supervisors. This cohort, funded by the Measure O tax measure, is comprised of four

positions within the Homelessness Division – two Alcohol & Other Drugs II (AODS II) counselors, and two Senior Client Support Specialist (SCSS) positions.

Director Rivera also referenced a recently hired Program Planning and Evaluation Analyst (PPEA) within the Department of Health Services who is assigned to the Project Homekey cohort but can support all of the cohorts with data needs. A Senior Client Support Specialist is also available to provide support for encampment coordination.

Additional information about ACCESS, the IMDT, and Project Homekey may be found within the meeting materials packet.

Board discussions subsequent to the presentation included:

- The role of the HEART Team in the subregional approach.
 - Providers' request for use of the ACCESS data hub, which is fed by the Homeless Management Information System (HMIS). Director Rivera indicated that this access will be forthcoming, with assistance from Ken Tasseff, DHS Privacy and Security Officer, and Carolyn Staats, County Information System Division Director, for releases and permissions needed for accessing client information.
 - A request for a presentation that provides a list of contact information for individuals within the cohorts, and description of the issues addressed by each cohort.
 - Additional conversation about background checks that are required for admission to interim shelter sites but are not allowable by HUD standards for funding.
 - A suggestion to perhaps combine IMDT weekly conference meetings and the By-Names List subregional meetings for shared connections and communication – a possible discussion for a future meeting.
 - A suggestion was made that subregional outreach teams and local case managers be informed of the number of referrals that could be handled by the County teams in each subregion. Providers could then determine within their internal meetings which referrals should be sent to the County, and send only the neediest cases who would benefit most, rather than sending unlimited referrals to the County.
 - A request for contact information for the Senior Client Support Specialist mentioned who can provide support for encampment coordination.
- **Public Comment:** Teddie Pierce, Amy Appleton, Gregory Fearon, Hunter Scott, Adrienne Lauby, Gerry La Londe-Berg

(Please note: Item #9, the 10-minute break, will be taken out of agenda order given the length of the previous item.)

9. 10-Minute Break: 3:00 pm – 3:10 pm (02:03:54 – 02:15:33)

5. Racial Equity Workgroup Presentation: (02:15:35 – 02:46:22)

- Araceli Rivera provided insight into her personal journey with racial equity work over the past 16 years or so, generously sharing her experiences and circumstances with the HC Board, then proceeded with a presentation describing the work of the Racial Equity Workgroup. Charts were shown depicting race and ethnicity demographics in Sonoma County, and indicating that tribal nations and African-American communities are overrepresented in groups who are experiencing homelessness in Sonoma County. Individuals of those two groups are also those most encountered on the street by outreach workers.

The Racial Equity (RE) Workgroup holds closed, not public, meetings to allow for a safe environment for sharing, The membership currently stands at fourteen (14), with applications being accepted year-round. The Workgroup is not a component of the Homeless Coalition Board; however, recommendations and reports from the group will be brought forward to the HC Board.

- Supervisor Coursey commended Araceli on her efforts in leading the Racial Equity Workgroup, and on her thoughtful presentation to the HC Board.
- **Public Comment:** Gerry La Londe-Berg, Rebekah Sammet, Adrienne Lauby, Teddie Pierce

7. Systemic and Institutional Discrimination in the System of Care: (02:46:26 – 00:07:23, recording #2)

- Jennielynn Holmes opened a discussion with considerations identified to forge a starting place for working toward attaining greater racial equity, resolving issues, and improving access and outcomes for people of color, who are overrepresented amongst the incidence of homelessness in Sonoma County.
- Six considerations were presented, as had been outlined by Jennielynn Holmes, HC Chair, and Una Glass, HC Vice Chair, in a letter which was mailed to HC Board members, and which can also be found within the agenda packet.

1. Create a Racial Equity Training program for all HC Board members, committee members, and funded agencies.
2. Create a process for reporting potential discrimination.
3. Elevate and accelerate the work of the Racial Equity Workgroup
4. Continue with the Coordinated Entry Assessment and Prioritization Redesign update.
5. Homeless Coalition Board Charter Update (currently in process with Ad-hoc)
6. Anti-Racist Results Based Accountability

These considerations are in alignment with the HC Strategic Plan as follows:

- Strategy 3.7: Eliminate Disparities in Access, Service Provision, and Outcomes in the Homeless System of Care

- ACTION: 3.7e: Ensure that the CoC Board's and the system of care's racial and ethnic representation reflects the population of Sonoma County's homeless community. Consider updating the Charter to include designated seats for BIPOC members.
- Subsequent related conversation included discussion of:
 - confidentiality issues in reports of discrimination
 - possible investigations and associated costs in reporting instances of discrimination
 - requiring standardized training for HC Board and committee members, as well as funded organizations.
 - Racial Equity Training costs and the value of training vs. policing
 - reticence among persons of color to come forward with reporting discrimination,
 - developing clients' trust
 - learning from those with lived experience
 - providers conceivably joining forces to research possible training resources independent of the lead agency/public funding
 - acting now to initiate a process for improving equity for all, but taking incremental steps, adjusting the path as needed along the way
 - requesting that the Racial Equity Workgroup research available free trainings from the CA Department of Housing and Community Development (HCD), and other sources, and provide feedback and recommendations about those options to the HC Board
 - a possible future presentation from groups involved in Anti-Racist Results-Based Accountability work
 - consulting with the Racial Equity Workgroup about developing a reporting process for discriminatory acts, similar to a grievance process
 - encouraging increased participation by members of the Racial Equity Workgroup on HC committees and in policy making
- **Public Comment:** Teddie Pierce, Gregory Fearon, Adrienne Lauby
- Jennielynn Holmes provided direction for the Board to move forward with tentative first steps, below.
 - Identify standardized Racial Equity Training to provide to the HC Board, committee members, and all funded organizations
 - Seek a presentation to the HC Board from those involved with the County's Anti-Racist Results-Based Accountability work

- Request that the Racial Equity Workgroup explore a grievance process with emphasis on confidentiality for eventual presentation to the HC Board
- Encourage increased participation on HC Board committees by members of the Racial Equity Workgroup.
- No formal action is taken at this time.

7. Service Provider Roundtable: (00:08:25 – 00:09:41)

- Margaret Sluyk explained that the Service Provider Roundtable did not meet this month; they are reconvening and looking for co-leaders.
- **Public Comment:** None

8: Word from the LEAP Board: (00:09:46 –00:21:09)

- Rebekah Sammet provided “Word from the Street,” to report that while the hope was that Sonoma County would not align with the “Grants Pass” ruling, police sweeps are actually occurring daily, with people feeling “hunted.”

A central location where street outreach and potential clients can meet on a regular basis is desired.

Cooling centers are difficult to access, and notification of cooling center operations is not timely. People are afraid to leave their possessions, including pets, to move to the cooling centers lest they be stolen. Bringing mobile cooling centers to people on the street has been a successful practice across the nation, and would be optimal to implement here.

The LEAP Board will next focus on emergency winter warming shelters.

Rebekah Sammet requested information about the total number of people who utilized the Emergency Shelter Site and how many were housed from there. Chair Holmes indicated that the question may be posed to Homelessness Services Division Director James Alexander, for inclusion in the follow-ups for the August 28, 2024 meeting.

- **Public Comment:** Gregory Fearon, Teddie Pierce, Rebekah Sammet

(Note: Items #9 and #10 occurred earlier in the meeting.)

11. Dashboard Update: The Dashboard Update will be postponed until the August 28, 2024 meeting, but information can also currently be found within the meeting materials packet.

12: Review Agenda for August Coalition Board Meeting: (00:21:13 – 00:25:57)

- Jennielynn Holmes presented the draft agenda and invited additions for the August 28, 2024 meeting. Identified agenda items are as shown below:
 - Housing Inventory Count
 - MOU Between SCHC and Lead Agency
 - Coordinated Entry Update
 - Dashboard Update
 - A request was made to potentially add a report on HEART Team activities as a standing agenda item. This would be subject to the availability of James Alexander, Division Director.
 - Discussion of funding priorities.
- **Public Comment:** Adrienne Lauby, Gregory Fearon

13. Board Member Questions & Comments: (00:26:02 – 00:30:14)

- Ron Wellander: - Santa Rosa and Petaluma have both complied with State requirements to report complaints about facilities as required by the State. They were two of only five cities in the State that have submitted their reports. Michael Gause confirms that every city should be reporting on qualified shelters, but this is not within the jurisdiction of the HC Board.
- Chris Cabral: A new Housing and Urban Development (HUD) funding opportunity is available this year called “CoC Builds,” which Michael Gause is reviewing.
- **Public Comment:** None

14. Public Comment on Items not on the Agenda: (00:30:18 – 00:30:36)

- None.

Adjournment: (00:30:37 – 00:31:02)

- Jennielynn Holmes adjourned the meeting at 5:20 pm.

Sonoma County Homeless Coalition Follow-ups Staff Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: August 28, 2024
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the February Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

Receive and file.

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

1. Link to Sonoma County Board of Supervisors Meetings where HomeKey was discussed:

October 26, 2021, Regular Calendar, Item 12, Agenda & Minutes attached Video: https://sonoma-county.granicus.com/MediaPlayer.php?view_id=2&clip_id=1211

August 31, 2021, Regular Calendar, Item 26, Agenda & Minutes attached Video: https://sonoma-county.granicus.com/MediaPlayer.php?view_id=2&clip_id=1186

2. Racial Equity Assessment (provide link): Sonoma County Racial Equity Workgroup assessment. Racial Equity Efforts: An Initial Assessment. <https://share.sonoma-county.org/link/k3spuBDERY0/>

3. DHS Senior Client Support Specialists:

In general, there are two Senior Client Support Specialists (SCSS) who are available for providers to contact:

Alexandra (Alex) Mesches is the Outreach liaison to communicate with cities and providers regarding encampments. Alex can be reached at (707) 565-4053 or Alex.Mesches@sonoma-county.org

Daisy Cabrera is the Project Homekey liaison to communicate with cities and providers about Homekey sites. Daisy can be reached at (707) 565-4061 or Daisy.Cabrera@sonoma-county.org

4. 2024 Homeless Point in Time Count and Survey Request for Proposals (RFP):

Sonoma County Department of Health Services released an RFP for consultant services for the annual Homeless Point in Time Count on July 9, 2024. The closing date of the RFP was on August 21, 2024. Additional information will be provided once the consultant has selected.

Sonoma County Homeless Coalition Board Agenda Report

Item No: 4 (Consent Calendar)
Subject: Reports from the Coalition's Standing Committees and the LEAP Board
Meeting Date: August 28, 2024
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

This agenda item contains summaries of Standing Committees' work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

No recommended action

Discussion

- 1. Funding & Evaluation Committee (F&E):** The staff report for the Funding and Evaluation Committee and funding priority results can be found at the following link:
<https://share.sonoma-county.org/link/ReTffgtd74w/>
- 2. Coordinated Entry Advisory Committee (CEA):**
CEA met in August to hear an update on the assessment and prioritization redesign and to consider changes to the Coordinated Entry (CE) policies and procedures.

The changes to the policies and procedures were to allow additional referrals to project-based voucher projects that do not offer supportive services. These projects historically did not use Coordinated Entry, but the Sonoma County Housing Authority would like to use CE for future referrals. Currently projects are limited to 1 referral and a backup referral. The changes were to allow for an additional referral for projects that do not offer supportive services because the leasing process can be time consuming and sometimes the individuals referred are ineligible. This change was approved by the CEA unanimously.

Recommendation

ACTION ITEM: Approve the changes to the CE policies and procedures.

- 3. HMIS Committee:**

The HMIS Committee started meeting again in August. The committee has had significant turnover since the last time it met so the August meeting was focused on introductions, an overview of the work the committee will focus on over the next year, and selection of a new Chair. The Committee Selected Sasha Brown as it's new Chair and will next meet in September to review changes to HMIS Policies and Procedures.

4. Strategic Planning Committee: Strategic Planning Year 2 Efforts Update located here:

<https://share.sonoma-county.org/link/REzegBd2NTQ/>

5. Lived Experience Advisory & Planning Board (LEAP):

- Currently made up of 11 board members. 3 new board seats available
- Recently appointed 1 new member to the LEAP Board
- Appointed a lived experience member to serve on the Funding and Evaluation Committees All Home workgroup
- Continuing to work on protocol about how to best address grievances and advocacy on behalf of lived experience community members
- Hosted a discussion with HomeFirst and DHS staff about lived experience participation during the Homeless Memorial Day event
- Established a list of immediate goals and began delegation of various tasks among LEAP Board members
- Sent a grants pass advocacy letter to the Sonoma County Board of Supervisors



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 5
Subject: Report from the Lead Agency
Meeting Date: August 28, 2024
Staff Contacts: Michael Gause, Michael.Gause@sonoma-county.org

1 – Website Update – The Lead Agency began a contract with the Information Services Department (County) in August 2024 to revise the Coalition website layout. The project is expected to take 3-4 months and will result in a revamped look to the Coalition website with easier navigation, including dashboards.

2 – HEART Team Information - The County of Sonoma Board of Supervisors approved The HEART team to facilitate outreach and care coordination to homeless individuals residing in encampments on County property. The HEART team will assess the needs of the individuals and offer to connect them into the services delivery system.

3 – MOU Between SCHC and Lead Agency – The MOU remains with County Counsel and County Human Resources for review. The Lead Agency is in transition with leadership and the Interim Director will need to review the MOU.

4 – Racial Equity Workgroup Next Step -The Sonoma County Racial Equity Workgroup met on 8/15/2024 and approved Racial Equity Workgroup Processes (structure, norms & mission, and values) and provided feedback on language for Homeless Coalition Charter. Board Follow up - Potential Trainings/ Discriminatory practices protocol. During the last Homeless Coalition Board, board provided guidance and requested that the RE workgroup assist in creating an initial and ongoing Racial Equity Training program for all Homeless Coalition board members, committee members, and funded agencies. Workgroup created a consolidated list of training recommendations, staff to review. The Homeless Coalition Board also provided guidance and requested the creation/proposal of a discriminatory practices protocol. RE Workgroup requested that staff reach out to other jurisdictions/counties/CoC's/Fair housing entities to collect information on where other communities are in the process/if they have protocols. Information collected will be brought to workgroup for review & discussion.



Sonoma County Homeless Coalition Board
Agenda Report

Item No: 9
Subject: Reports from the Homeless Coalition's Charter Ad Hoc
Meeting Date: August 28, 2024
Staff Contact: Jennielynn Holmes, Board Chair, jholmes@srcharities.org

Summary

The Charter Ad Hoc Committee is still meeting to make recommended charter changes. As the recommended changes are a lot to cover in one meeting, we wanted to provide an update on some of the major changes that will be recommended at a future meeting date.

Major Changes

- Changed the homeless advocacy representative to an agency that specializes in advocacy policy or service to the BIPOC community.
 - There are currently three seats dedicated to homeless service providers/advocates.
- Alternate representation is encouraged to be a consistent person, and if a board member consecutively sends an alternate, suggesting they may no longer be able to serve, there would be a discussion around capacity to continue to serve.
- Board Chair and Vice Chair positions cannot both be held by homeless service providers
- Creation of a selection membership ad hoc committee to complete the following:
 - review and select committee applications to present to the board for final approval
 - assess individual cases of Committee Chair/Vice-Chair removal to recommend to board for final approval
- Committee Chair and Vice-Chair roles serve a one-year term
- Removal criteria added for a Committee Chair or Vice-Chair if they fail to adequately and appropriately advance the goals and responsibilities of the Committee
- Added connection to the Racial Equity Workgroup and the Lived Experience Advisory Planning Board
- Lobbying language that a board or committee member submitting a proposal must not attempt to influence any member of the Committee or Board through ex-parte contact
- HMIS fees assessed every two years
- HMIS annual survey for review and feedback on the performance and effectiveness with the software
- Coordinated Entry operator provides annual report to Board on progress.

Areas in Progress

- Diversity, Equity, and Inclusion statement (Racial Equity Workgroup)
- Board Training requirements
- Alignment with the draft MOU – particularly termination clause
- Legal Counsel



Sonoma County Homeless Coalition

Item No: 11 Data Dashboard Presentation
Subject: Data Dashboard Update
Meeting Date: August 28, 2024
Staff Contact: Daniel Overbury Howland daniel.overbury-howland@sonoma-county.org

Summary

In this item, staff will provide an update of the progress made toward building and publishing a Tableau dashboard displaying core performance metrics to better inform the Sonoma County homeless system of care. In September 2023 the board adopted a set of metrics to explain the system’s performance to the public and better use data to support system improvement efforts. Staff are currently working on the initial Overall CoC/System Performance Measures section of the dashboard and this will be ready for final review and publication in Sept/Oct.

The dashboard will be integrated within the revised Coalition website hosted by the Lead Agency. Once functional, the dashboard will be updated on a monthly basis.

Recommended Action(s)

None. Information only



Sonoma County Homeless Coalition

Item No: 12 Housing Inventory Count (HIC)
Subject: 2024 Housing Inventory Count (HIC)
Meeting Date: August 28, 2024
Staff Contact: Thai Hilton Thai.Hilton@sonoma-county.org Daniel Overbury Howland daniel.overbury-howland@sonoma-county.org

Summary

Staff will present an overview of the 2024 Housing Inventory Count (HIC). This annual report is developed using data that housing and homeless-service providers input into the Sonoma County Homeless Management Information System (HMIS) system. This report is a point in time from January 2024 (in conjunction with the Point In Time Count) that enumerates the number of beds across all homeless service interventions and their utilization rate, including Emergency Shelter (ES), Rapid Rehousing (RRH), Permanent Supportive Housing (PSH) and Other Permanent Housing (OPH). The HIC contains the names of agencies and/or projects that are no longer in operation. Staff has modified the original report to capture some of these changes. This report contains information about programs that are not part of the Sonoma County Homeless Coalition. Some agencies and projects do not report in HMIS and thus are not represented in this report.

The HIC shows that there are about 965 ES beds in the system. There are around 896 PSH beds, 747 OPH beds 390 RRH beds, 228 TH beds, and 47 navigation center beds. The Coalition's strategic plan goal 1.2a calls for increasing ES beds by 100 in FY 2023/2024. The HIC shows that 25 new ES beds were brought online in the last year. This does not include Eliza's Village which will soon open. ES beds are not uniform across regions. Some regions have enough beds to accommodate roughly half of their while some have only enough ES beds to support 12% of their region's homeless population.

The community has been successful in increasing the total number of permanent beds in the system of care by 82. However, in the last year, the Coalition saw a decrease of 15 PSH beds. This is mainly due to the loss of SAY's programs.

RRH is difficult to measure by the number of beds because the HIC only counts occupied beds on the night of the count, not total RRH capacity. A better measure is to look at the change in funding. Between FY 222/23 and 23/24, the Coalition allocated 10.8% less funding to RRH

interventions. Please note that this only accounts for Coalition-funded RRH. Most RRH is not funded by the Coalition.

OPH beds increased by 44% between 2023 and 2024. This is mainly due to Emergency Housing Vouchers leasing up. The total number of OPH beds is 747.

Staff notes that there is a severe shortage of beds for families with minor children and sex offenders. Sex offenders cannot be served because all but one PSH project have opted out of serving sex offenders. Additionally, there are virtually no PSH beds that can support families with minor children. The reason for this shortage is that most PSH in the community is site-based housing that is many times, shared housing. These projects cannot accommodate any household that requires more than 1 bedroom. The Coalition should explore adding tenant-based interventions to the housing stock.

Staff also notes that much of the increase in permanent beds is due to Emergency Housing Vouchers coming online. These beds were referred to individuals who need a lower level of care and could have been PSH beds had services been in place. These roughly 270 beds are part of a temporary program and cannot be reissued. Eventually, they will be lost to the system of care.

Recommended Action(s)

None. Information only

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 14
Subject: September 25, 2024, Homeless Coalition Board Meeting Draft Agenda
Meeting Date: August 28, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the September 25, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Board at the September 25, 2024, meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
September 25, 2024
1:00pm-4:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	9/25/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 8/28/24 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • CEA Committee • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report	Staff	1:25pm
6.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:10pm

7.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	2:20pm
8.	10-minute break			2:30pm
9.	October Quarterly Membership meeting approval ACTION ITEM	Staff Report	Staff	2:40pm
10.	Review Agenda for October Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	3:00pm
11.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	3:15pm
12.	Public Comment on Items not on the Agenda		Board Chair	4:00pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org . Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was “Committee on the Shelterless”	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard