



SONOMA COUNTY  
**HOMELESS  
COALITION**

**Sonoma County Homeless Coalition Board  
Agenda Report**

**Item No:** 1 (Consent Calendar)  
**Subject:** July 23, 2025, Sonoma County Homeless Coalition Board Meeting Agenda  
**Meeting Date:** July 23, 2025  
**Staff Contact:** Araceli Rivera, [Araceli.Rivera@Sonomacounty.gov](mailto:Araceli.Rivera@Sonomacounty.gov)

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**SUMMARY**

This staff report presents the July 23, 2025, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

**RECOMMENDED ACTION(S)**

Approve July 23, 2025, agenda.

Attachment A



**Sonoma County Homeless Coalition**

**Board Meeting Agenda**

**DRAFT July 23, 2025**

**1:00pm-4:30pm Pacific Time**

**Public Zoom Link:**

<https://sonomacounty.zoom.us/j/92759747120?pwd=Cuw1daWSoPM5s8CIAWgPrJ8wYLeBgp.1>

**Phone: +16694449171 Webinar ID: 927 5974 7120 Passcode: 589476**

	<b>Agenda Item</b>	<b>Packet Item</b>	<b>Presenter</b>	<b>Time</b>
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<b><i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i></b>	N/A		
1.	07/23/2025 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 06/25/2025 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates (Consent Calendar) <ul style="list-style-type: none"><li>• Coordinated Entry</li><li>• HMIS Committee</li><li>• Lived Experience Advisory &amp; Planning Board (LEAP)</li></ul>	Staff Report for Standing Committees	Staff	

5.	Reports from Lead Agency Staff <ul style="list-style-type: none"> <li>Department of Health Services (DHS) Director updates               <ul style="list-style-type: none"> <li>Leadership Changes</li> <li>Brainstorming Session</li> </ul> </li> <li>Transitional Age Youth (TAY) Lived Experience Seat Recommendation</li> </ul> Potential ACTION ITEM	Staff Report	Staff	1:30pm
6.	Homeless Services Website Redesign Update Potential ACTION ITEM	Staff Report	Staff	1:50 pm
7.	Continuum of Care Program Performance, Spenddown Reports, and 2025 Evaluation Workgroup ACTION ITEM	Staff Report	Staff	2:05 pm
8.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:35pm
9.	10-minute break			2:45pm
10.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	2:55 pm
11.	Homelessness Housing Advocacy and Prevention (HHAP) 6 Overview and Feedback Potential ACTION ITEM	Staff Report	Staff	3:05 pm
12.	Point in Time (PIT) Count- Potential ACTION ITEM	Staff Report	Staff	3:40pm
13.	Review Agenda for August Coalition Board Meeting <ul style="list-style-type: none"> <li>Coordinated Entry Redesign Implementation</li> <li>Overview of Permanent Housing Standards and Operations</li> <li>Coordinated Entry Annual Performance Report</li> </ul> ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:00pm
14.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:10 pm
15.	Public Comment on Items not on the Agenda		Board Chair	4:20 pm

**PUBLIC COMMENT:**

*Public Comment may be made via email or during the live zoom meeting.*

*To submit an emailed public comment to the Homeless Coalition Board, submit your responses via the website at [Homeless Coalition Board Comment Form >>](#). Please label the written notice as public comment referencing the Homeless Coalition Board, provide your name, the agenda number(s) on which you wish to speak, and your comment.*

*Public comment during the meeting can be made live by joining the Zoom meeting using the above provided login information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. If you need technical assistance with submitting a public comment, please contact Jynessa Lazzaroni at [jynessa.lazzaroni@sonomacounty.gov](mailto:jynessa.lazzaroni@sonomacounty.gov)*



**Sonoma County Homeless Coalition  
Minutes Staff Report**

**Item No:** 2 (Consent Calendar)

**Subject:** Meeting Minutes 6/25/25

**Meeting Date:** 7/23/25

**Staff Contact:** Kim Holden, Senior Office Assistant, [Kim.Holden@sonomacounty.gov](mailto:Kim.Holden@sonomacounty.gov)

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**SUMMARY**

This staff report briefly summarizes the June 25, 2025, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the June 25, 2025 Sonoma County Homelessness Coalition Meeting.

**RECOMMENDED ACTION(S)**

Approve Sonoma County Homeless Coalition Minutes from the 6/25/2025 Sonoma County Homeless Coalition Board Meeting.



# Sonoma County Homeless Coalition Board

## Homeless Coalition Board Meeting Minutes

Wednesday, June 25, 2025

1:00 – 5:00 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

[https://sonomacounty.zoom.us/rec/share/oGnBnPhH\\_z5ZN4ZIHowK0\\_4SBZs6SuR-xTGLsZpPJU0yyO-S7lw75idE3\\_ATVSV2.jmzNls6bZiJ\\_tUkQ?startTime=1750881450000](https://sonomacounty.zoom.us/rec/share/oGnBnPhH_z5ZN4ZIHowK0_4SBZs6SuR-xTGLsZpPJU0yyO-S7lw75idE3_ATVSV2.jmzNls6bZiJ_tUkQ?startTime=1750881450000)

Passcode: 9=PtiinK

### Welcome and Roll Call Introductions (00:03:23–00:11:23)

Chair Jennielynn Holmes called the meeting to order at 1:00 PM and led the HC Board in a moment of silence in sad acknowledgement of the passing of fellow Board member, Jeremy Hinojos, and in remembrance of his contributions to the Homeless Coalition as the Transitional Aged Youth representative.

Chair Holmes subsequently explained the Brown Act guidelines and Zoom rules regarding public comment. Introductions were made during roll call to welcome Rosie Traversi as the new HC Board Licensed Healthcare Organization representative.

**Present:** Jennielynn Holmes, Catholic Charities | Caroline Bañuelos, City of Santa Rosa | Kevin McDonnell, City of Petaluma | Sean Hamlin, proxy for Chris Coursey, Sonoma County Board of Supervisors | Dot Norton, proxy for Martha Cheever, Community Development Commission | Stephen Zollman, City of Sebastopol | Emily Quig, proxy for Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services | Margaret Sluyk, Reach For Home | Chessy Etheridge, Adult Lived Experience Seat | Chris Cabral, Committee on the Shelterless (COTS) | Kristi Lozinto, Member At-Large | Angelica Smith, Tribal Seat | Katrina Phillips, proxy for Maria Rico, BIPOC Led/Serving Organization Seat | Rebecca Sammet, LEAP Board | Rosie Traversi, Licensed Healthcare Organization Seat

**Absent:** Chris Coursey, Sonoma County Board of Supervisors | Martha Cheever, Community Development Commission | Jackie Elward, City of Rohnert Park | Ron Wellander, City of Sonoma | Maria Rico, BIPOC Led/Serving Organization Seat

A quorum was present.

### 1 - 3. Approval of Consent Calendar (00:11:24 – 00:14:25)

- Chair Jennielynn Holmes clarified that item #9 on today’s agenda, “CoC Lead Agency Evaluation Ad Hoc Timeline,” will be inclusive of discussion regarding the potential to move forward with a Request for Proposals (RFP) or exploring Lead Agency options, as requested at the May 28, 2025, meeting of the HC Board.

Chair Holmes also presented the following consent calendar items for approval:

1. 6/25/25 meeting agenda
2. 5/28/25 meeting minutes
3. Summary of Follow-Ups from the Previous Meeting(s)
4. Reports for Standing Committee Updates

Rebekah Sammet clarified that, although late, she was in attendance for part of the May 28, 2025, HC Board meeting. The associated meeting minutes will be edited to reflect her attendance.

- **Public Comment:** None.

**Motion:** Mayor Stephen Zollman moves to approve the Consent Calendar.

**Second:** Mayor Kevin McDonnell seconds the motion.

**Abstentions:** Caroline Bañuelos, Rosie Traversi, as they were not present on 5/28/25.

**Objections:** None.

**Motion passes.** The consent calendar is approved.

## 5. Reports from Lead Agency Staff (00:14:27 – 00:23:15)

- Homeless Management Information System (HMIS) 2026 Vendor Request for Proposals (RFP)

Michael Gause explained that “Bonterra” has been the primary software (Efforts to Outcomes) vendor for HMIS Services since 2013 and remains under contract until May 2027. However, per the County procurement process, a new RFP must be released on a regular basis, and will be initiated this summer for development and release either late this year or early 2026. HC Board members will be represented on the review panel. A change in software would likely require a period of two years for implementation and would also require additional funding sources to accommodate both platforms being active and overlapping during the migration, as well as to support the costs of re-training over 300 users in Sonoma County.

**Public Comment:** Gregory Fearon

**Informational item only; no action taken.**

## 6. All Home Funding Analysis (00:23:16 – 01:04:15)

- Michael Gause introduced All Home’s Colleen Monahan, Program Manager, and Marisa Espinoza, Research Analyst, who delivered a presentation on a funding analysis developed over multiple years by All Home staff (working pro bono) in concert with a small working group of Lead Agency staff, stakeholders, and individuals with lived experience. The resulting body of work of this Sonoma County Homelessness Funding Working Group provides a comprehensive overview of the funding landscape in Sonoma County, identifying potential future funding gaps and areas of highest priority need.

**Public Comment:** Gregory Fearon

**Informational item only; no action taken.** Additional information and the “All Home Funding Analysis for Sonoma County” document are included in the staff report for Item #6 in the packet of meeting materials.

## **7. Department of Health Services (DHS) Director Updates (01:04:18 – 01:38:38)**

- New DHS Director Nolan Sullivan provided insight into the anticipated impacts to DHS programs from Proposition 1, which shifts the Mental Health Services Act (MHSA) to the Behavioral Health Services Act (BHSA), resulting in the move of \$9 million from mental health services to housing and homelessness.

Director Sullivan also outlined his vision for revamping the utilization of shelter beds in Sonoma County for enhanced alignment with the BHSA conversion, and announced the upcoming release of a \$10 million Measure O Notice of Funding Availability (NOFA) for the purpose of preserving existing programs and existing units to compensate stakeholders for funding or revenue losses they may have suffered.

**Public Comment:** Gregory Fearon

**Informational item only; no action taken.**

## **8. Shelter Access in Community (01:38:40 – 01:46:00)**

- In response to direction from the HC Board, Karissa White presented a report and spreadsheet detailing information about local emergency shelters and access in Sonoma County.

**Public Comment:** None.

**Informational item only; no action taken.** Additional information and a link to the spreadsheet are included in Item #8 within the packet of meeting materials.

## 9. CoC Lead Agency Evaluation Ad Hoc Timeline (01:46:04 – 2:34:50)

- Chair Holmes clarified that this item will also incorporate a discussion of a potential decision on developing a RFP for a Lead Agency, as requested at the May 2025 meeting.

Karissa White presented slides depicting the history of the initiation and approval of an evaluation process for the Lead Agency, as well as staff efforts in researching evaluation tools which led to HC Board approval of an existing tool from Housing and Urban Development (HUD). Appointing an hoc evaluation committee and establishing a timeline for completion of the evaluation were identified as next steps in the process.

**Public Comment:** None.

**Motion:** Mayor McDonnell moves that the HC Board form an ad hoc committee of no more than seven (7) members to conduct public meetings and effect a performance evaluation of the lead agency. The intended evaluation period will be no more than six months in length, with monthly progress reports provided to the HC Board throughout the duration.

**Second:** Jennielynn Holmes seconds the motion.

**Proposed Amendment:** Margaret Sluyk proposes an amendment to the motion to specify that the ad hoc committee meetings be closed, rather than open to the public.

**Amendment Modification:** Mayor McDonnell proposes a modification to this amendment to establish that an hoc committee consisting of seven (7) HC Board members be formed to hold closed meetings with the exception of two (2) meetings intended to be open to the public. Margaret Sluyk accepts this modification. Mayor McDonnell accepts the modified amendment to the original motion.

**Motion with Amendment:** The HC Board will establish an ad hoc committee of no more than (7) HC Board members for the purpose of conducting a performance evaluation of the Lead Agency. The intended evaluation period will be no more than six (6) months. The ad hoc committee will provide monthly reports to the HC Board. The ad hoc committee meetings will be closed, with an exception allowing two (2) meetings to be open to the public.

**Second:** Jennielynn Holmes seconds the motion.

**Roll Call Vote:** Yes – 12, No – 0, Abstentions: 2

**Motion Passes.**

Six (6) HC Board members volunteered to serve on the ad hoc committee: Jennielynn Holmes (committee facilitator), Chris Cabral, Mayor Kevin McDonnell, Rebekah Sammet, Margaret Sluyk, and Mayor Stephen Zollman. Inquiries will be made of HC Board members who are absent today to gauge interest in filling the remaining slot.

Chair Holmes will facilitate convening the ad hoc committee meetings, with County staff establishing outreach and convening public meetings.

A follow-up item to further define the process for today's ad hoc committee framework will be added to the agenda for the August 27, 2025, meeting.

The approved evaluation tool and additional information is available in today's packet of meeting materials, Item #9.

**10. 8-Minute Break: 3:32 – 3:40 PM (02:34:55 – 02:44:11)**

**11. Service Provider Roundtable (SPR) Update (02:44:13 – 02:50:15)**

- Margaret Sluyk reported that this month's Service Providers' meeting focused on funding cuts that significantly impact food provisions for shelters, as well as the Behavioral Health realignment funding process. Appreciation was also expressed for Chris Inclan, DHS Homelessness Health Program Manager, and DHS Director Nolan Sullivan for their efforts in listening and understanding providers' concerns and needs.

**Public Comment:** Gregory Fearon.

**Informational item only; no action taken.**

**12. Word from the LEAP Board (02:50:18 – 02:56:08)**

- Rebekah Sammet presented QR codes and details for surveys that the LEAP Board is conducting.

**Public Comment:** None.

**Informational item only; no action taken.**

**13. Homeless Coalition Contracts, Reaffirming Commitment to Housing First (02:56:10 – 03:34:25)**

- Michael Gause provided insight into the principles of the "Housing First" philosophy and funding requirements, leading to discussion of the complexities of "Housing First," and to gauging the HC Board's commitment to monitoring all funding for compliance with

“Housing First,” in light of indication from HUD that the federal government may be moving away from this practice.

**Public Comment:** Colleen Halbohm, Hunter Scott

**Informational item only; no action taken.** Additional information is included in the staff report for Item #13 within today’s packet of meeting materials.

**14. Homeless Services Website Redesign Update (03:34:29 – 03:35:07)**

- In the interest of time, Chair Holmes asks that the Homeless Services Website Redesign Update be postponed until the August 27, 2025, meeting. No objections.

**15. Quarterly Membership Meeting Agenda 03:35:09 – 03:36:52)**

- Jynessa Lazzaroni presented the draft agenda for the July 17, 2025, Homeless Coalition Quarterly Membership Meeting for review. No additions or changes were requested by the HC Board.

**Public Comment:** None.

**16. Review Agenda for July Coalition Board Meeting (03:36:54 – 03:40:44)**

- James Alexander presented the draft agenda for the July 23, 2025, HC Board meeting for review.

Agenda item #13, Coordinated Entry Redesign Implementation will be postponed to the August 27, 2025, meeting to allow for finalization of some redesign details.

Agenda item #5, Reports from Lead Agency Staff, will include an update from the DHS Director.

**Public Comment:** Gregory Fearon.

**17. Board Member Questions and Comments (03:40:48– 03:41:53)**

- Michael Gause – Point in Time Count press release is out.
- Katrina Phillips (proxy for Maria Rico) expresses appreciation to the HC Board for today’s meeting; she will enjoy attending future meetings as a member of the public.

**Public Comment:** None.

**18. Public Comment on Items not on the Agenda (03:41:59 – 03:42:22)**

- None.

**Adjournment:** 4:46 PM (03:42:24 – 03:43:16)

## Sonoma County Homeless Coalition Follow-ups Staff Report

**Item No:** 3 (Consent Calendar)  
**Subject:** Summary of Follow-ups from the Previous Meeting(s)  
**Meeting Date:** July 23, 2025  
**Staff Contact:** Michael Gause, [Michael.Gause@sonomacounty.gov](mailto:Michael.Gause@sonomacounty.gov)

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### Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the June Sonoma County Homeless Coalition Board meeting.

### Recommended Action(s)

Receive and file.

### Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

1. Continuum of Care (CoC) Lead Agency Ad hoc Follow up: The CoC Lead Agency Ad Hoc is made up of 7 current Board Members. The Ad Hoc has agreed to meet and discuss the performance of the Lead Agency duties with the goal presenting a determination to the Board by the end of the year, December 2025. The first meeting has been scheduled for July 22<sup>nd</sup>, 2025. Members of the Ad Hoc are listed below:

1. Jennielynn Holmes
2. Kevin McDonnell
3. Chris Cabral
4. Rebekah Sammet
5. Margaret Sluyk
6. Stephen Zollman

## Sonoma County Homeless Coalition Board Committees Staff Report

**Item No:** 4 (Consent Calendar)  
**Subject:** Reports from the Coalition's Standing Committees and the LEAP Board  
**Meeting Date:** July 23, 2025  
**Staff Contact:** Michael Gause, [Michael.Gause@sonomacounty.gov](mailto:Michael.Gause@sonomacounty.gov)

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### Summary

This agenda item contains summaries of Standing Committees' work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

### Recommended Action(s)

### Discussion

1. **Coordinated Entry Advisory (CEA) Committee:** The CEA meeting scheduled for July 2, 2025, was canceled due to a lack of quorum. The next meeting is scheduled for August 4, 2025. All CE items originally scheduled for this meeting have been removed from the agenda and will be presented at the next Homeless Coalition Board meeting in August.
2. **Homeless Management Information System (HMIS) Committee:** The HMIS Data Committee met on July 14, 2025.  
The Committee voted to approve the following agenda items:
  - Invite one candidate applicant to join as a new member starting in August 2025.
  - Publish an HMIS Technical Support Request form as a fillable PDF and distribute to HMIS Partner Agencies.

The next meeting of the HMIS Data Committee will be scheduled to be held on August 18, 2025.

### 3. Lived Experience Advisory & Planning (LEAP) Board:

- Appointed a temporary LEAP Board member to fill the currently vacant TAY seat on the Homeless Coalition Board
- Working to appoint a new TAY to fill the TAY seat and continue the current term on the Homeless Coalition Board
- Hosted a presentation by DHS and HomeFirst staff about the Coordinated Entry new assessment and prioritization process

- Provided lived experience feedback and answers for the DHS Homeless Services Division's HHAP-6 application
- Invited DHS staff to share a presentation about the upcoming THREADS 2025 First Annual Behavioral Health Bridge Housing (BHBH) Collaborative Symposium and discussed potential LEAP Board participation
- Actively promoting and distributing shelter standards surveys to current and former shelter residents and staff members
- Acquired new promotional materials to publicize the LEAP Board. Currently scheduling events to participate.
- Invited City of Petaluma police lieutenant to share overview of how enforcement has changed in Petaluma since grants pass decision
- Working to fill 3 currently vacant seats on LEAP Board. Applications for membership is ongoing. Contact [Andrew.Akufo@Sonomacounty.gov](mailto:Andrew.Akufo@Sonomacounty.gov) for application
- Established a new public email: [sonomacountyleap@gmail.com](mailto:sonomacountyleap@gmail.com)



**Sonoma County Homeless Coalition Board  
Report From Lead Agency Staff**

**Item No:** 5  
**Subject:** Reports from the Lead Agency  
**Meeting Date:** July 23, 2025  
**Staff Contacts:** Michael Gause, [Michael.Gause@sonomacounty.gov](mailto:Michael.Gause@sonomacounty.gov)

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**1. Department of Health Services (DHS) Director Update:**

This item was established as a standing agenda item at the request of the Board. The Director of the Department of Health Services (DHS) will provide a verbal update on several critical initiatives. These updates are intended to keep the Homeless Coalition Board informed of key activities and emerging issues.

Updates will include:

- Leadership Changes
- Brainstorming Session

**2. Transitional Age Youth (TAY) Lived Experience Seat Recommendation:**

The TAY Lived Experience seat is currently vacant. This seat is elected by individuals with lived experience through the Lived Experience Advisory Planning (LEAP) Board during the annual elections. Staff recommend that the LEAP Board also be permitted to recommend a candidate to fill this seat outside the regular election cycle.

While the updated Homeless Coalition Charter allows the LEAP Board to fill the seat during the election if it remains vacant, it does not provide guidance for mid-term vacancies. Currently, the Charter states that elected seat vacancies are filled by the Board for the remainder of the term. Given the specialized nature of this seat, staff recommend amending the Charter to allow the LEAP Board to use its existing process for recommending a candidate, even outside of the election cycle.

If the LEAP Board has difficulty identifying a recommendation for the TAY seat—given the historic challenges in filling it due to age requirements—they may temporarily appoint a current LEAP Board member to serve until a suitable candidate is identified.

Charter reference:

One individual representing homeless transitional age youth (TAY - ages 18-30 at the time of election) currently experiencing homelessness or who has experienced homelessness within five years (at the time of election) prior to the Board election, as elected by the Coalition's Youth Action Board (YAB) if functioning or as determined by the LEAP Board if the YAB is not functioning. **In the event that this seat cannot be filled during the annual elections process, the LEAP Board can appoint an individual with lived experience to remain seated until that seat is filled.**

**Recommended Actions:**

1. Homeless Coalition Board approve the LEAP Board to make a recommendation to fill the current vacancy for the TAY Lived experience seat, with final approval by the Board. If the LEAP Board cannot fill the seat right away, allow them to appoint an individual with lived experience to fill the vacancy in the meantime.

2. Approve the following addition to the current Homeless Coalition Governance Charter regarding vacancies.

- a. Current Language:

Vacancies: In the event of a vacancy of an elected member, the members of the Coalition Board will elect a successor to hold the seat for the remainder of the vacated seat's term.

- b. Updated Language for approval:

Vacancies: In the event of a vacancy of an elected member, the members of the Coalition Board will elect a successor to hold the seat for the remainder of the vacated seat's term. **If a Lived Experience seat becomes vacant outside the annual elections period, the LEAP Board will recommend a candidate for Board approval to fill the remainder of the term. If the LEAP Board is unable to identify a recommendation—such as in the case of the historically difficult-to-fill TAY seat—they may temporarily assign a current LEAP Board member to serve in the role until a formal recommendation is made.**



**Sonoma County Continuum of Care Board  
Staff Report**

**Item No:** 6

**Subject:** Homeless Services Website Redesign Update

**Meeting Date:** July 23, 2025

**Staff Contact:** Andrew Akufo, [Andrew.Akufo@Sonomacounty.gov](mailto:Andrew.Akufo@Sonomacounty.gov)

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**SUMMARY:**

The Sonoma County Continuum of Care developed a 5-year Strategic Plan to Prevent and End Homelessness in 2022 (effective 2023-2027). The plan identified many important priorities and strategies, including implementing an effective communications approach as a Year One priority.

Part of the strategy included an improved and updated (and remediated for persons with enhanced access needs) Continuum of Care (and DHS/Homelessness Services Division) website.

County of Sonoma Department of Health Services' (DHS') Ending Homelessness Team established an internal staff group to guide the communications effort. The communications team has worked with the County of Sonoma's Information System Department (ISD) over the course of the last year to redesign and update the graphics and content of the Homeless Coalition's website.

The proposed website redesign project is currently in progress and is expected to be completed before the July 2025 Homeless Coalition Board meeting on July 23, 2025.

The current redesign page can be found at the following link:

<https://sonoma-staging.ingeniuxondemand.com/health-and-human-services/health-services/divisions/homelessness-services/homelessness-services>

**DISCUSSION:** This is an informational item only. Communications team staff members and a representative from the County's ISD department will present a final report about the new graphics and changes which have been made to the new website.

## Sonoma County Homeless Coalition Board Agenda Item

**Item No:** 7

**Subject:** Continuum of Care Program Performance, Spenddown Reports, and 2025 Evaluation Workgroup

**Meeting Date:** July 23, 2025

**Staff Contact:** Karissa White, [Karissa.white@sonomacounty.gov](mailto:Karissa.white@sonomacounty.gov)

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### Summary

Last year, HUD announced a two-year Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) Competition for 2024 and 2025, with the expectation that a full competition and application would not be required in 2025. However, changes at the federal level raised the possibility that HUD could still release a NOFO this year.

The CoC Competition is a national competition for federal funding. Projects awarded through this competition are all directly contracted with HUD, not the Department of Health Services. Renewal projects (meaning projects that are already in existence) make up a vast majority of the funding allocated to our community. Very little funding is available during the competition for new projects in the form of “bonus” funding for CoCs who perform/score well on the annual application and their rating/ranking process. New projects can also be created through the process of reallocation if a project is no longer meeting the needs of the community and/or is underperforming. This funding provides critical support to permanent supportive housing projects, Homeless Management Information System (HMIS), Coordinated Entry System, and CoC planning dollars to operate the Homeless Coalition, representing the Sonoma County Continuum of Care. A complete list of current projects funded in 2025-2026 is provided in this report as Attachment A.

In anticipation of a possible NOFO and following the lead of other CoCs conducting light performance reviews, staff completed an internal review using objective data from the Homeless Management Information System (HMIS), HUD Annual Performance Reports, and HUD CoC Spenddown Reports. Scoring criteria approved in 2024 was used with the agencies most recent APR Submission as all contracts operate on different terms. The results are provided in Attachment B for informational purposes only. This report also lists special considerations and any specific concerns about current projects funding.

Typically, staff begin releasing materials for renewal evaluations in April, with final evaluations completed in June after a thorough review. This timing allows sufficient preparation ahead of a NOFO release. Given ongoing uncertainty about future funding and the potential for cuts, we are also including the latest agency spending reports, highlighting any operational concerns or consistent patterns of unspent funds. This information is outlined in Attachment C of this report.

Last week, HUD did confirm the intention of a 2025 NOFO release with a short notice to CoCs. The notice did not provide any specific timelines but did incorporate new language regarding the preparation of a “new application process” based on new priorities related to “treatment and recovery” and “self-sufficiency.” It also included references to project types that were either no longer funded, transitional housing, or have never been funded through this competition at all, street outreach.

Each year the NOFO and application typically have the same requirements and project eligibility with slight shifts/additions in priorities. This allows staff to complete a full evaluation of renewal projects prior to the NOFO release. Given the recent notice from HUD, staff—along with other CoCs—are currently at a standstill, uncertain about the specifics of the upcoming NOFO and how to best prepare for the scoring process beyond objective system performance measures (e.g., income increases, exits to and retention of permanent housing, utilization rates, etc.).

There are also concerns regarding the timeframe in which the NOFO will allow for. The CoC Competition is a vast amount of work with evaluation, a large application, and documentation.

Given this information, including the unknown timeline and the uncertainty of what we will be required to score projects on, staff is recommending the Board pre-emptively approve the creation of an evaluation workgroup comprised of non-conflicted individuals familiar with the CoC funding process to conduct evaluations of new and renewal projects upon release of the potential NOFO. The National Alliance to End Homelessness is urging CoCs and providers to contact Congress to request HUD to honor last year's commitment of a two-year NOFO process. However, staff would like to plan accordingly for work that would require a completely new application and hold a competition for new and renewal projects scored simultaneously.

**Recommended Action(s)**

Allow for staff to create a workgroup to approve scoring tools and conduct CoC evaluations for new and renewal projects in anticipation of a 2025 CoC NOFO release.

**Attachment A**

**2025-2026 HUD Continuum of Care Program Projects**

<b>Agency</b>	<b>Project</b>	<b>Project Type</b>	<b>Total Award</b>
Buckelew Programs	Sonoma SCIL 02.01.25-01.31.26	PSH*	\$292,397.00
Sonoma County Community Development Commission	Renewal Rental Assistance - Persons with HIV/AIDS	PSH	\$721,918.00
Community Support Network	Stony Point Commons	PSH	\$64,872.00
Committee on the Shelterless (COTS)	Community Based Permanent Supportive Housing (CA0829L9T042312)	PSH	\$322,603.00
West County Community Services	Mill Street Supportive Services	PSH	\$107,625.00
Catholic Charities of the Diocese of Santa Rosa	Catholic Charities Permanent Supportive Housing Santa Rosa 2	PSH	\$846,100.00
Community Support Network	CSN Sponsor-Based Rental Assistance	PSH	\$335,611.00
County of Sonoma	Homeless Management Information System (HMIS) Expansion	HMIS**	\$348,561.00
County of Sonoma	Coordinated Intake Expansion Project	SSO/CES***	\$585,617.00
Society of St. Vincent de Paul Sonoma County	St. Vincent de Paul Commons PSH	PSH	\$327,166.00
West County Community Services	Elderberry Commons	PSH	\$309,335.00
County of Sonoma	CoC Planning Project Application FY2024	Planning****	\$207,734.00

\* PSH: Permanent Supportive Housing

\*\* HMIS: Homeless Management Information System Lead

\*\*\* SSO/CES: Supportive Services Only/Coordinated Entry System

\*\*\*\* Planning: Continuum of Care Program Planning Funds

All grants listed above are renewal grants, meaning they are already in existence. Outside the CoC Planning Grant which is considered a “new” grant every year and is not part of the competitive process of rating and ranking.

Total award allocated to the Sonoma County Homeless Coalition for 2025-2026 is \$4,469,539.

**Attachment B****Continuum of Care Program Renewal Project Scoring**

Performance Measure	Total Points	Bucklelew PSH	COTS PSH	WCCS Mill Street PSH	CSN SBRA PSH	CSN SPC PSH	CDC HIV PSH	CC PSH 2	SVDP PSH
<b>Contract term</b>		<b>23/24</b>	<b>24/25</b>	<b>23/24</b>	<b>23/24</b>	<b>24/25</b>	<b>24/24</b>	<b>23/24</b>	<b>23/24</b>
PSH Housing Outcome: Retention and Exits to permanent Housing	<b>6</b>	6	6	6	3.79	6	6	6	6
Chronic Homeless Served	<b>6</b>	4.91	4.86	6	4.4	4.33	4.29	5.9	5.66
Increased Income from employment from entry to exit	<b>4</b>	0.36	0.57	0.8	0	0.44	0.57	0.07	0
Increased Income from Unemployment from entry to exit	<b>7</b>	3.82	3.67	4.2	0.93	4.28	5.40	2.61	0
Accessing Mainstream resources/ non-cash benefits	<b>7</b>	5.71	4.67	4.2	7	5.83	7	5.69	7
Year-end project utilization	<b>5</b>	4.58	4.44	4.38	2.81	4.38	5	4.26	5
Coordinated Entry: % of enrollments in the project with referrals- Reporting Period- 7/1/24-6/30/25	<b>4</b>	4	4	4	1	4	4	4	4
HUD Annual Performance Report Submission: completed on time without errors	<b>4</b>	0	4	4	3	4	4	4	3
Grant Spend-down	<b>4</b>	3	3	4	0	6	3	3	4
<b>Total Points</b>	<b>47</b>	<b>31.38</b>	<b>35.21</b>	<b>37.58</b>	<b>22.93</b>	<b>39.26</b>	<b>39.26</b>	<b>35.53</b>	<b>34.66</b>

**Annual Performance Report (APR) Submission Scoring**

Agencies were scored on the APR submitted directly to HUD for their most recent contract term completed. You will see contract terms reviewed differ as some begin as early as January and some begin as late December.

**West County Community Services Elderberry Commons** is not included in the review as the project has not yet had a full year in operation to score annual performance data.

**Community Support Network's Sponsor Based Rental Assistance (SBRA)** project was recently transferred with the closure of Social Advocates for Youth (SAY). The HUD Annual Performance Report submitted for scoring to HUD, still incorporated partial performance data from SAY. Therefore, the outcomes were not those solely of CSN's operations of the project for the review period. Based off the scoring used, the agency was given a zero for spend-down of funding, as the funding amount remaining in the grant for transfer was unclear to CSN. In addition, when they took over the project from SAY, only half the beds were full, which is why "year-end" utilization of the project is so low. Due to challenges reviewing projects transferred in HMIS, staff need additional time to verify Coordinated Entry referrals against enrollments. Currently, it appears that 2 of 7 enrollments lack an associated referral. Staff will confirm each case with the provider and in HMIS before initiating any corrective action. The score provided for the Coordinated Entry measure is preliminary.

**St. Vincent de Paul Commons** was placed on a Corrective Action Plan (CAP) last year due to the very low score of the project because of its inability to start the project on time with delays in construction. Staff have met with SVDP staff over several occasions to help them increase their performance and understand the requirements of the CoC Program and performance scoring. The project will score very low on the income sections as most of those enrolled in the project were not yet ready to complete an annual or exit assessment in HMIS, which is where the data is pulled from to show increases in income. The contract start date for the report reviewed was 12/1/2023, the same day the project was approved for occupancy.

**Bucklew Program's Sonoma SCIL's** most recent grant term could not be evaluated due to the agency's failure to submit the required Annual Performance Report (APR) to HUD by the due date. Although the agency completed a full contract term for 2024–2025, we are unable to score its most recent performance without the submitted report. Staff have issued multiple reminders over the past two months, as the report is now more than two months overdue. As we were unable to score the most recent APR submission because of it being several months late, the provider was given a zero in this section.

In addition, staff have concerns regarding this project as it relates to available units. Staff were informed by our local HUD representative that Bucklew Programs had reached out to request a reduction in units for their project. With the CoC Program, you can increase your units without impacting the total award from your project, but reducing the units is different. Staff met with Bucklew Programs and currently has a request in with the HUD Field office to set a meeting to understand our options with the project. At this point in time, Bucklew reports losing several units and informed staff in June their units had been reduced from 12 to 9 due to the destruction of the units and the landlord no longer wanting to rent to them. They also noted there may be additional unit losses soon with one of the current properties. At the moment, Bucklew Programs did not report having a process in place to look for additional units to lease for the project to make up the reduction in units. If HUD reduces their funding with the reduction of units, staff are trying to ensure that funding isn't lost to our community. It is the goal to maintain the level of annual funding to our CoC either through a complete or partial reallocation of the project.

**Projects Ranked Performance Order**

1. Two agencies are tied for first place:
  - a. Sonoma County Community Development Commission, Renewal Rental Assistance HIV/AIDS
  - b. Community Support Network, Stony Point Commons
2. West County Community Services, Mill Street Supportive Housing
3. Catholic Charities, Permanent Supportive Housing (PSH 2)
4. Committee on the Shelterless (COTS), Community Based Permanent Supportive Housing
5. St. Vincent de Paul, SVDP Commons
6. Buckelew Programs, Sonoma SCIL
7. Community Support Network, Sponsor Based Rental Assistance (SBRA)

**Agency Acronyms**

COTS: Committee on the Shelterless

WCCS: West County Community Services

CSN: Community Support Network

CDC: Sonoma County Community Development Commission

CC: Catholic Charities

SVDP: St. Vincent de Paul

**Attachment C**

**2025-2026 HUD CoC Spenddown Reports**

In accordance with the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program requirements, the Sonoma County Homeless Coalition staff, as the CoC's Collaborative Applicant, conducts periodic reviews of grantee spending to ensure timely drawdown and expenditure of awarded funds.

As part of this oversight process, we have requested providers review the Quarterly Spending Report provided by HUD's Office of Special Needs Assistance Programs (SNAPS) and fill out a Continuum of Care Program Spending Report to resolve any discrepancies and/or request a written response regarding any patterns of unspent funding. This report includes grant expenditure data recorded in eLOCCS (HUD financial draw system) through March 31, 2025, and covers multiple program years. Numbers provided on the HUD report may not be 100% up to date as agencies are allowed additional time to complete draws which may not be reflected. As this is a new formal notification process developed with a new form, some agencies did not fill out the form correctly or did not fill the form out with all the details requested in their report notices. Staff have asked for revisions where relevant.

The funds allocated to projects are part of a highly competitive national grant. It is the responsibility of the Homeless Coalition Board to ensure funding is allocated to projects that can utilize them. Organizations that demonstrated a pattern of underspending funds allocated to their funded projects were notified. It is critical that all awarded funds be fully expended; otherwise, they should be reallocated to projects capable of doing so. It is also worth noting that unspent funds are not retained locally—they are forfeited entirely.

Please note, this information is currently being provided as informational only. However, this information should be taken into consideration upon the potential release of the 2025 NOFO. CoCs are encouraged to reallocate funds to underperforming projects, which can be done as a full reallocation of the projects funding or partial, either voluntarily by the agency or as approved by the Homeless Coalition Board. In addition, CoCs are scored on their ability to effectively reallocate funding for projects with concerns, whether they are unable to spend their funding, the project no longer serves the need of the community or is no longer in line with HUD guidance. The following agencies have shown a pattern of unspent funding.

**Catholic Charities, Permanent Supportive Housing 2**

For award term 2023-2024, the agency had an unspent balance of \$119,511.94, and for the term 2022-2023, the agency had an unspent balance of \$131,669.56. As this is a significant amount of funding lost to our community, the agency was directed to provide an update on any eLOCCS draws not reflected in the HUD report and a detailed plan of how they will ensure the project's funding, of \$806,167, is fully expended for the contract term of 2024-2025. The report also requested that staff be informed if a partial reallocation of the project is needed, as the grant amount has increased annually and now appears to exceed the agency's actual needs.

The Spending Report form submitted did not provide any information regarding a plan to present to the Board. Catholic Charities reported they are working on providing a fully detailed plan for expending funds moving forward in the coming weeks.

**Sonoma County Community Development Commission, Renewal Rental Assistance HIV/Aids**

For award term 2024-2024, the agency had an unspent balance of \$42,856.11, and for the term 2023-2023, the agency had an unspent balance of \$79,594.02. The agency was directed to provide an update on any eLOCCS draws not reflected in the HUD report and provide information of how they will ensure the project's funding, of \$721,918, is fully expended for the contract term of 2025-2025.

The Spending Report form submitted included information regarding three additional draws completed in eLOCCS since the HUD report was released and amounts. As of June, the project had a remaining balance of \$457,715.66 with six months left of the current term of the grant, at a spend rate of up to \$65,000 per month. Based on current information, the grant is expected to have some remaining unspent funds. The agency provided details in the report of a new household recently enrolled and is actively searching for a unit, with additional referrals in progress. The agency also shared that their service partner, Face2Face, is collaborating with Coordinated Entry to ensure all eligible households they are serving are enrolled in the system to help expedite referrals and streamline eligibility. The grant includes only a small portion for administrative costs, with the majority of funding designated solely for rental assistance. As a result, if a unit is not occupied, the project cannot draw down those funds.

**Buckelew Programs, Sonoma SCIL**

For award term 2023-2024, the agency had an unspent balance of \$21,063.91, and for the term 2022-2023, the agency had an unspent balance of \$23,871.09. The agency was directed to provide an update on any eLOCCS draws not reflected in the HUD report and provide information of how they will ensure the project's funding, of \$289,012, is fully expended for the contract term of 2024-2025.

The Spending Report form was not submitted by the requested due date and did not reflect the same amount in the HUD report, exceeding the amount of remaining funds based on HUD information. Staff requested Buckelew staff confirm this discrepancy, as the HUD report is drawn based on the amount of funds remaining unspent in eLOCCS. Buckelew also noted they were unable to expend funding in their operations budget due to actual expenses being less than what was allocated in their budget. Staff advised Buckelew on their ability to request a budget amendment from HUD to reallocate funds—such as increasing supportive services, which are currently considerably low in this grant. Staff also explained that shifting less than 10% of the total budget between eligible activities only requires a simple email to HUD. No response has been received since that guidance was provided.

**Additional Information for Optional Review**

HUD Quarterly Spending Report 03/31/2025, Letters to CoC Permanent Supportive Housing Recipients, and submissions received CoC Program Spending Reports: <https://share.sonoma-county.org/link/ilexEcEGmrM/>



**SONOMA COUNTY  
HOMELESS  
COALITION**

**Sonoma County Continuum of Care Board  
Staff Report**

**Item No:** 11

**Subject:** Homelessness Housing Advocacy and Prevention (HHAP) Round 6 Application Feedback Session

**Meeting Date:** July 23, 2025

**Staff Contact:** Michael Gause, [Michael.Gause@sonomacounty.gov](mailto:Michael.Gause@sonomacounty.gov)

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**SUMMARY:**

In this item, staff provide an overview and seek input on the California Homelessness Housing Assistance and Prevention (HHAP) Round 6 Application and updated Regional Action Plan prior to the August 29<sup>th</sup> submission to the State Department of Housing and Community Development.

**RECOMMENDED ACTION(S):**

Provide feedback on HHAP-6 application to staff.

**DISCUSSION:**

The State of California Department of Housing and Community Development (HCD) provides funding from the Homelessness Housing Advocacy and Prevention (HHAP) program. Funding is provided in allocations to both the Continuum of Care (Sonoma County Homeless Coalition) and the County of Sonoma, represented by the Department of Health Services. HHAP Round 6 is due to the State in August 2025, and approximately \$5.8 million is available in HHAP funding. The County's allocation is \$2,877,829, and the CoC's allocation is \$2,073,571. HHAP-6 was off cycle in 2025 thus the CoC allocation will be in next year's annual Notice of Funding Availability. Eligible activities include:

- Permanent Supportive Housing
- Emergency Shelter and Interim Housing
- Rapid Rehousing
- Street Outreach
- Non-Housing solutions (such as employment support, Coordinated Entry, stipends, etc).

The State prioritizes permanent supportive housing, rapid rehousing, and emergency shelter in HHAP. If an applicant applies for other sources (such as outreach or non-housing solutions) evidence has to be presented that the region (Sonoma County) has sufficient shelter and housing

options that are very burdensome. Thus, the CoC and County will be applying for primarily housing and shelter solutions.

Last year, the State required a Regional Action Plan that is being updated this year and includes key performance metrics that mirror Federal measures (reducing number of people experiencing homelessness, increased of people exiting homelessness, reducing first time homelessness, etc.).

#### Core Regional Action Plan Questions:

- Outreach and Site Coordination (By Names List Work and Outreach)
- Siting and Use of Available Land
- Development of Shelter and Permanent Housing – CoC Strategic Plan and County objectives
- Coordination and Connection to Service Delivery
- Focus on Equity Goals and Lived Experience Feedback

#### System Performance Measures

- Increase number of beds for housing and shelter
- Reduce number of people experiencing homelessness
- Increase income
- Increase number of people exiting to permanent housing
- Reduce length of time homeless while accessing services
- Reduce number of people returning to homelessness within 6 months of exiting to housing.

#### Budgets

Both budgets are draft and are subject to (and likely will) change after submission. The CoC's budget goes into the annual NOFA and includes funding for rapid rehousing, permanent housing, and interim shelter as well as HMIS and Administrative costs. The County's draft budget is primarily for services at interim shelter and possible renovations to shelter. However, the County invites feedback on these uses. Both allocations also include a set aside of 10% funding for services for transition age youth.

Staff invite feedback on the application and will also share the full final application upon submission to the State of California. Typically, multiple rounds of review are required for the application due to the technical and complex nature of the application.



**SONOMA COUNTY**  
**HOMELESS**  
**COALITION**

**Sonoma County Continuum of Care Board**  
**Staff Report**

**Item No:** 13

**Subject:** Point in Time Count Preliminary Results

**Meeting Date:** July 23, 2025

**Staff Contact:** Michael Gause, [Michael.Gause@sonomacounty.gov](mailto:Michael.Gause@sonomacounty.gov)

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**SUMMARY:**

In this item, staff provide a brief overview of the preliminary results of the 2025 Homeless Count. The full report will be available later this summer.

**RECOMMENDED ACTION(S):**

None.

**DISCUSSION:**

The Point in Time (PIT) Count is a count of unsheltered and sheltered people experiencing homelessness on a single night in January. In 2025, under the coordination of Applied Survey Research and County Department of Health Services staff, the Sonoma County PIT Count took place on Friday, January 31, 2025.

In 2025, 1,952 individuals were counted, a decrease of 23% from 2,522 individuals in 2024. More information on possible causes of the decrease and other information on demographics is included below. 1,123 individuals were living in unsheltered circumstances (a decrease of 29% from 2024) and 829 were in sheltered circumstances (a decrease of 12% from 2024).

As Lead Agency to the Sonoma County CoC, the Sonoma County Department of Health Services conducts the annual PIT Count to track progress towards ending homelessness in Sonoma County. HUD requires a local PIT Count of any CoC to enable participating agencies to access HUD's CoC funding. In 2024, HUD CoC funding for Sonoma County totaled approximately \$4.7 million. Some State agencies use PIT Count data to formulate funding allocations. Further, when combined with data from the Department's Homeless Management Information System, the count informs the County's homeless housing needs.

The 2025 PIT count suggests decreases potentially as a result of:

- The addition of 402 new permanent beds in 2024 (including permanent supportive housing, rapid rehousing, and permanent housing).
- Continued coordination between the County, 9 cities, and the Homeless Coalition on funding strategies and implementation of the Strategic Plan.  
<https://sonomacounty.ca.gov/health-and-human-services/health-services/divisions/homelessness-services/sonoma-county-homeless-coalition/strategic-plan>
- Coordination with regional partners on the “By Names List.” A By Names List is kept in each region of the County and updated continuously with the names of individuals known to be experiencing homelessness in the region. On the day of the Count, 1,813 individuals were counted on the By Names List, a very similar number to the overall Count.

#### PIT Counts Over the Last Three Years

JURISDICTION	UNSHELTERED			SHELTERED			TOTAL		
	2023	2024	2025	2023	2024	2025	2023	2024	2025
<b>North County</b>	103	141	60	15	16	31	118	152	91
Cloverdale	9	6	7	0	3	4	9	9	11
Healdsburg	18	37	12	15	13	17	33	50	29
Town of Windsor	26	26	23	0	0	10	26	26	33
Unincorporated	50	67	18	0	0	0	50	67	18
<b>South County</b>	337	434	168	163	181	174	500	615	342
Cotati	9	21	0	6	10	6	15	31	6
Petaluma	157	143	88	88	97	103	245	240	191
Rohnert Park	141	205	46	69	74	65	210	279	111
Unincorporated	30	65	34	0	0	0	30	65	34
<b>West County</b>	143	128	137	70	49	44	213	177	181
Sebastopol	47	108	16	40	10	0	87	118	16
Unincorporated	96	20	121	30	39	44	126	59	165
<b>Sonoma Valley</b>	109	74	82	20	12	8	129	86	90
Sonoma	40	13	15	0	0	0	40	13	15
Unincorporated	69	61	67	20	12	8	89	73	75
<b>Santa Rosa</b>	599	805	676	695	664	552	1,294	1,469	1,228
Santa Rosa	465	701	588	695	664	552	1,160	1,365	1,140
Unincorporated	134	104	88	0	0	0	134	104	88

<b>Undisclosed Location</b>	0	0	0	12	23	20	12	23	20
<b>Total</b>	1,291	1,577	1,123	975	945	829	2,266	2,522	1,952

### Survey

Each year, following the PIT Count, surveys are conducted with individuals and families experiencing homelessness (both sheltered and unsheltered). This is done to gain insight on demographics and experience of single adults, families, and transition-age youth experiencing homelessness. These surveys, over 300 in total, were conducted representing a confidence interval of +/- 4% with a 95% confidence level when generalizing the results of the survey to the estimated population of individuals experiencing homelessness. Surveys were conducted in a peer-to-peer fashion in the two weeks after the PIT Count and include key information on homeless subpopulations.

Subpopulations of individuals experiencing homelessness include individuals experiencing chronic homelessness (defined generally as at least one year of continuous homelessness with a disability), transition age youth ages 18-24, homeless families with children, and veterans. Within these subpopulations:

- The number of individuals experiencing “chronic homelessness,” (those who have been homeless for at least 12 months or on at least four separate occasions in the previous three years and who have one or more disabling conditions, rose 20% over 2024.
- The number of homeless veterans dropped considerably from 162 to 99 (-39%).
- More families (identified as having at least one adult over 18 with at least one child under 18) are experiencing homelessness, having risen from 57 to 78 (37%). Almost all families were found to be in sheltered settings in 2025.
- The number of homeless youths dropped from 151 to 115 in 2025. The number of homeless youth consisted of 10 unaccompanied children (persons under the age of 18 without parents) and 105 transition-age youth ages 18–24. This represents a reduction of 24% from 2024 numbers. This reduction occurred despite the early 2024 closure of Social Advocates for Youth). In 2024, the number of homes youth dropped 50% from 2023 numbers.
- 89% of individuals reported they became homeless while living in Sonoma County.



SONOMA COUNTY  
**HOMELESS  
COALITION**

**Sonoma County Homeless Coalition Board  
Agenda Report**

**Item No:** 1 (Consent Calendar)  
**Subject:** August 27, 2025, Sonoma County Homeless Coalition Board Meeting Agenda  
**Meeting Date:** July 23, 2025  
**Staff Contact:** Araceli Rivera, [Araceli.Rivera@Sonomacounty.gov](mailto:Araceli.Rivera@Sonomacounty.gov)

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**SUMMARY**

This staff report presents the August 27, 2025, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

**RECOMMENDED ACTION(S)**

Approve August 27, 2025, agenda.

## ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

## ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
		NOFO	Notice of Funding Opportunity
HSD	Human Services Department (County dept)	NOI-RROF	Notice of Intent to Request Release of Funds
HUD	US Department of Housing and Urban Development	NPLH	No Place Like Home
HUD/202/811	HUD New Construction for Elderly/Handicapped	NSCS	North Sonoma County Services
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSP	Neighborhood Stabilization Program
HUD/8	HUD Section 8 New Construction Program	OMB	Office of Management and Budget
IG	Inspector General	PASS	Plan for Achieving Self-Support
IGR	Independent Group Residence	PBV	Project-Based Voucher
IIG	Infill and Infrastructure Grant	PCC	Program Coordination Committee
IMD	Institute of Mental Disease	PHA	Public Housing Authority
IMDT	Interdepartmental Multi-Disciplinary Team	PHADA	Public Housing Authorities Directors Association
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHC	Partnership Health Plan California
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHM	Public Housing Manager
IPA	Independent Public Accountant	PHRA	Public Housing Reform Act of 1998
JPA	Joint Powers Authority	PIC	Public and Indian Housing Information Center
JRT	Joe Rodota Trail	PIH	Public and Indian Housing
LASC	Legal Aid of Sonoma County	PI	Public Infrastructure (County department)
LHA	Local Housing Authority	PII	Personal Identifiable Information
LI	Low Income	PJ	Participating Jurisdiction
LIA	Live-In Aide	PLHA	Permanent Local Housing Allocation
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LISC	Local Initiatives Support Corporation	PPSC	Petaluma People’s Service Center
LMIHAF	Low and Moderate-Income Housing Asset Fund	PRA	Public Records Act
LSA	Longitudinal Systems Analysis (HMIS)	PRMD	Permit & Resource Management Department (Sonoma County)
MAI	Member of the Appraisal Institute	PS	Payment Standard
MAR	Monthly Activities Report	PSA	Purchase and Sale Agreement
Measure O	¼ Cent Sales tax for housing/homelessness	PSH	Permanent Supportive Housing
MHP	Multi-Family Housing Project (HCD)	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MITCS	Multi-Family Tenant Characteristics System	PUD	Planned Unit Development
MRBP	Mortgage Revenue Bond Program	QC	Quality Control
MSA	Metropolitan Statistical Area	QFHO	Qualified Fair Housing Organization
MSS	Mobile Supportive Services	QHWRA	Quality Housing and Work Responsibility Act of 1998
MWBE	Minority and Women’s Business Enterprises	R&R	Reinvestment and Revitalization Fund
MYFS	Mendocino Youth & Family Services	RCAC	Rural Communities Assistance Corporation
NAHB	National Association of Home Builders	RCF	Residential Care Facility
NAHRO	National Association of Housing and Redevelopment Officials	RDIP	Rental Development Incentive Program
NAMI SC	National Alliance on Mental Illness Sonoma County	REAC	Real Estate Assessment Center (HUD)
NAREB	National Association of Real Estate Brokers	RECDS	Rural Economic Community Development Service
NBOP	North Bay Organizing Project	REFB	Redwood Empire Food Bank
NBVR	North Bay Veterans Resource Center	RFH	Reach for Home
NCCLF	Northern California Community Loan Fund	RFP	Request for Proposals
NDP	Neighborhood Development Program	RFQ	Request for Qualifications
NEPA	National Environmental Policy Act	RHCP	Rental Housing Construction Program (State of California)
NFHA	National Fair Housing Alliance	RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

## ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard